

25X1

 Copy of 5

12 December 1955

MEMORANDUM FOR: Finance Division, Accounts Branch

SUBJECT: Richard M. Bissell, Jr. - Travel Claim for  
Period 2 - 5 December 1955

1. It is requested that Mr. Bissell's 144.1 account be credited in the amount of \$53.61. The difference between this claim and the related travel advance of \$100.00 drawn on 29 November 1955 has been liquidated by a refund of \$46.39. (See receipt no. B-1069, dated 9 December 1955.)

2. For your protection in taking this action, I certify that there is in the custody of the Project Comptroller a sufficient voucher which is consistent with Agency regulations, approved by an appropriate approving authority and certified by an authorized certifying officer in the amount of \$53.61. This expense is properly chargeable as follows:

<u>Travel Order No.</u>	<u>Allotment symbol</u>	<u>Object class</u>	<u>Amount</u>
PCS-DCI-Project-1-56	6-1004-10-001	02.1	\$53.61

3. The security office has requested that this voucher not be released through normal administrative channels.

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 Administrative Officer (Finance)

JHS:bm

O &amp; 1 - Addressee

1 - voucher file

1 - proj pers file

1 - chron

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